



Presbyterian Church of Aotearoa New Zealand

The Rev Wayne Matheson
Assembly Executive Secretary
Core Logic House, 275 Cuba Street
PO Box 9049, Wellington 6141
aes@presbyterian.org.nz
Phone (04) 801 6000
Fax (04) 801 6001

Memorandum

To All Church Councils; Presbytery Clerks; Te Aka Puaho Clerk;
From Wayne Matheson AES
Date 20 March 2019
Subject Supplementary Provisions

Greetings,

As required under 3.4(1) of the Book of Order I advise of two changes – both are either amendments to, or replacements of existing supplementary provisions issued by the Council of Assembly.

By way of background:

First, General Assembly in 2018 determined a new process for the way in which nomination and election of the Moderator would take place. The supplementary provision outlines how this will take place.

A copy is attached.

Second, following a question from the Leadership Sub Committee of the Council of Assembly, the Book of Order Advisory committee has reviewed the supplementary provisions of the Conditions of Service Manual concerning accommodation during parental leave. This has raised a number of matters for on-going work, but until such time as other recommendations are received Supplementary Provision 2.5.4.5(iii) Use of manse has been replaced by a simple clarification that the minister's housing entitlements as per the Terms of Call are unaffected by parental leave."

(iii) — Use of the manse

~~The minister retains the right to occupy the manse throughout the period of parental leave, except where for special circumstances the Presbytery determines otherwise and then only in respect of the period after the 14 weeks birth/adoption leave or two weeks support leave. Where the congregation has to pay for the housing of a stated supply minister for the period of parental leave, the Presbytery, on behalf of the congregation, may negotiate an appropriate rental of the manse taking into account the cost to the congregation of alternative accommodation. Where the congregation will not be required to pay for alternative accommodation for stated supply ministry, a rent of no more than 17.5% of the basic stipend may be charged for the period of parental leave.~~

and replaced with

(iii) Housing

During any period of parental leave the Minister's housing entitlements, fixed by the congregation in accordance with section 2.5.5.2 of these Conditions, and specified in the Terms of Call remain unaffected

I advise these Supplementary Provisions came into effect on 15 March 2019. This change will be incorporated in the updated Provisions that will be available online. There is no cost in obtaining a copy these provisions, from the Assembly Office (office@presbyterian.org.nz).

All supplementary provisions issued by the Council of Assembly under a delegated power must be submitted for ratification at the next General Assembly.

Yours sincerely,

A handwritten signature in black ink that reads "Wayne Matheson". The signature is written in a cursive style with a large loop at the end of the first name.

Wayne Matheson

Supplementary Provision for the NOMINATION AND ELECTION OF MODERATOR

Pursuant to Book of Order Chapter 14.14(3).

1. The Assembly invites church councils to submit to their presbytery, Te Puaho or the Pacific Presbytery, names of up to four suitable nominees, and a 150 word statement about their wider church experience and suitability for the office, which can be posted on the presbytery's website, along with the signed permission of the nominee.
2. In a manner that complies with the conditions for balanced membership of courts, committees and other bodies, as found in the generic Supplementary Provisions (that members should represent the diversity of age, gender and cultural groupings found in the church and also have comparable numbers of ministerial and lay members), each presbytery, including Te Aka Puaho and the Pacific Presbytery, will vote to nominate two candidates for the position of Moderator Designate of General Assembly from the names submitted by church councils within its bounds.
3. Nominations from the presbyteries will be sent to the Assembly Executive Secretary to be included on a ballot paper for the election of the Moderator Designate.
4. The Nominating Committee will re-affirm the nominees' acceptance of their nominations and will compile an election pack containing the candidates' biographical details, personal statements, photographs and other appropriate details. The length and format of this election pack will be determined by the Nominating Committee.
5. The names of all the candidates are submitted to all church councils to vote upon. Church councils may approach candidates for further information. Church councils shall have six weeks from the date the names are sent to them to cast their votes.
6. A preferential system of voting will be used. Church councils will vote for four candidates, listing them in order of preference. If no candidate has an absolute majority of votes cast based on church councils' first preference, then the second preference of those who voted for the lowest polling candidate are counted and distributed to the remaining candidates. This process continues until one candidate has an absolute majority of the votes cast. A vote cast other than in accordance with this supplementary provision will be deemed invalid.
7. The counting of votes will be carried out by the Assembly Executive Secretary or his/her nominee and overseen by a Justice of the Peace. The result is to be advised to the Nominating Committee which will confirm the nomination and the Convener of the Nominating Committee will advise the Assembly of the result.
8. Any person who has already served a term as Moderator is ineligible for nomination.
9. The position of the Moderator may be up to full time, negotiated between the Moderator Designate and the Assembly Executive Secretary.
10. In the six months prior to assuming office as Moderator, the Moderator Designate, in consultation with the Assembly Executive Secretary, may be supported by the General Assembly on a one third fulltime equivalent basis, in order to allow preparation and orientation time for the office.

11. A stipend-based remuneration is to be negotiated with an incoming Moderator (lay or ordained) to ensure that neither the Moderator, their congregation (if a parish minister) nor other current employer is financially disadvantaged in the term of the Moderator.
12. In consultation with the Assembly Executive Secretary, allowance may be made for the Moderator's spouse, or other support person, to accompany the Moderator, where appropriate.