



Guideline for Mission Fund Applications

July 2026

The Presbytery's Mission Fund Committee

The Mission Fund Committee (MFC) can allocate up to \$220,000 per financial year to help meet the cost of either new, or extended church initiatives that extend outreach into community.

There are two application rounds each year, which are advertised in the monthly Presbytery's Newsletter. Contacting Mission Enabler is important to provide advice and, if needed, help complete the application. Rev Dr Emma Keown, (0211655271: mission@northpres.org.nz)

What is mission?

The PCANZ has defined mission in its five faces of mission. We are called by God to work with others to make Jesus Christ known through:

- proclamation of the gospel
- seeking to transform society
- the nurture and teaching of people in the Christian faith
- care for the creation
- response to human need in loving service



The Mission Fund Committee does not attempt to define the type(s) of mission for a church. Initiatives can be 'one-off', for a specific event, or events, through to multi-year up to three years. For successful applications the presbytery will award a grant for the agreed amount. For one-off, short-term grants the MFC requests a report on how the funds were used and what was achieved. For multi-year grants (up to three years), the Mission Enabler will assist in establishing a Results Based Accountability Framework to assist monitoring and evaluation. An RBA report, either at the end of each year or 18 months, is required and will inform the allocation of the remaining grant.

Exclusions

Generally, the MFC will not agree to contribute to the costs of existing activities and the operations of a church. It is for mission outreach.

Therefore, Mission Grants will not be awarded:

- to build, or refurbish buildings
- for new or replacement of equipment used for worship or existing activities
- for new, or revised websites or other social media platforms

Mission Grants **may** be awarded:

- for the part funding of noticeboards (up to \$5000) that are clearly part of an increasing engagement of community. A commitment to keep it up to date and current must also be apparent.
- Equipment, if it is part of a new initiative or extending a current initiative that will increase engagement of the community.

Assessment criteria

The MFC acknowledges that each church and ministry setting is unique in its context and culture. The MFC strives to assess applications equitably, fairly and consistently.

The following are assessment guidelines used when considering applications:

- a) a new initiative, or an extension of an existing outreach activity.
- b) informs and engages people in the local community.
- c) serves to meet a need in the community.
- d) the initiative is Christ Centred; serving the wider community whilst providing opportunities to intentionally share the Gospel and Christian faith; advancing the mission of Jesus Christ and reflecting His teachings, character, and priorities.
- e) progresses discipleship, aiming to increase membership and attendance in church activities (in terms of deepening faith, deepening relationships, increased involvement and commitment).
- f) seeks to understand and then arrange for Christian expressions of faith for those in the community.
- g) fits with the church's plans for the future.
- h) the church provides a meaningful financial contribution to the costs of the proposed initiative.
- i) the church has planned well in developing the proposal, engaging across the church and preferably including feedback from the community.
- j) Costs and timing of implementation are realistic.
- k) It is clear who will lead and/or contribute to the initiative.

- Examples of initiatives that have been supported are listed on the Presbytery's website: see www.northernpres.org.nz.

The Application Form

Applications must be from churches, including Co-operating ventures, of the Northern Presbytery. Please contact the Mission Enabler to discuss your application and clarify anything in terms of requirements. Rev Emma Keown: Phone 021 1655271, Email mission@northpres.org.nz

The application form should be filled out and then the following list of accompanying documents should also be attached. These are **REQUIREMENTS** for your application to be considered:

- ☐ You have contacted the NP Mission Enabler and discussed this application (Yes / No)
- ☐ An itemized budget for your proposal/initiative is detailed above - quotes where appropriate (Yes / No)
- ☐ Provide copy of current Mission Plan, or its equivalent (Yes / No)
- ☐ Region has conveyed its support for the proposal (yes / no)
- ☐ Bank Account details are clearly recorded in box - should your application be successful
- ☐ Any research that helps identify the need for this project (brief and only if applicable)

Other Mission Support from Presbytery

The Mission fund committee is also responsible for the distribution of monies for the St Martins Trust. Applications in the first instance should be discussed with the NP Mission Enabler and/or the NP Executive Officer. Terms and conditions for applications to the St Martins trust are available on the NP website.

Helpful Info

- ✓ NP Website: <https://www.northpres.org.nz/>
- ✓ Link to Guidelines and Application Form: <http://www.northpres.org.nz/mission-fund/>
- ✓ NP Mission Enabler: Emma Keown (mob) 021 1655271 (email) mission@northpres.org.nz
- ✓ NP Exec Officer: Rod Watts (email) clerk@northpres.org.nz
- ✓ MFC Convenor: Fiona Fey (email) fionasherwin@gmail.com

Members of the Mission Fund Committee (MFC)

The Mission Fund Committee meets 2x per year to consider applications in April and October. Each church applying for a grant should, in the first instance, contact the Mission Enabler – Rev Emma Keown to discuss and work through the process. Each application needs the endorsement of the region and the church session before being submitted to the MFC.

Each voting member of the committee is elected for a term of 4 years. There is a mixture of ministers and elders as well as specialist advice sought from others. Members willing to continue to serve on the MFC can be re-appointed for one further term.

Voting Members	Non-Voting ex-Officio Members
1. Fiona Fey – Convenor (Forrest Hill) 2. Anne Overton – PSN 3. Cunny Atchison – P&F 4. Joanne Bremner – Greyfrairs (Retiring 2026) 5. Pascal Brown – Epsom (Retiring 2027) 6. Rev Jin Sook Kim – Onewa 7. Yvonne Timaloa – PIC Newton 8. Diana Caldwell – Greyfrairs • 2 new members to be appointed	1. Neil Raines – NP Treasurer 2. Rod Watts – NP Executive Officer 3. Rev Emma Keown – NP Mission Enabler • Sharon Dunning – MFC Secretary